

Job Title: **Head Tennis Instructor / Program Coordinator**
Application Closing: May 1st 2023
Job Start: June 26th 2023
Job End: August 25th 2023
Location: 2288 Hwy # 2 Milford, Hants Co.

East Hants Tennis Club (EHTC)

We are seeking to hire someone who is experienced in tennis, enthusiastic, organized, **and will be attending post secondary school in the fall**. The Head Tennis Instructor / Program Coordinator will coordinate and coach all aspects of both junior and adult programming. He/she may work alone or with a junior instructor.

Roles and Responsibilities:

- Develop and implement new and innovative junior and adult programming, aligned with Tennis NS and Tennis Canada curriculum
- Build new club membership
- Develop and deliver Kids Tennis lessons and events (social and competitive)
- Develop and deliver adult tennis lessons and events (social and competitive)
- Coordinate competitive events

Reporting to the EHTC Board of Directors, ideal applicants will possess:

- Tennis Professional Association (TPA) Membership (or willing to complete)
- Tennis Canada Certified Instructor/ Coach Certification (or willing to complete)
- Standard First Aid
- Vulnerable Sector Screening
- Familiarity with Progressive Tennis
- Strong Communication Skills
- Strong Organizational Skills
- Creative Thinking Skills

Compensation:

16 dollars hourly for 30 hours weekly for 9 weeks; may fluctuate according to program needs.

Supports:

He/ she will have the support of the Tennis Nova Scotia Technical Director for resources, consultation, advice, assistance, and for cooperation on some social events. Certification courses to be completed with Tennis Nova Scotia, paid for by East Hants Tennis Club. Must be able to devote 2 full weekends to be instructor certified. May 12-14 and June 2-4 both weekends are mandatory attendance.

Application Process:

Email application (resume and cover letter) to the EHTC Board of Directors at easthantstennis@gmail.com. Only successful applicants will be contacted for an interview.